

DIRECT PAYMENT REQUEST — Please submit each quarter or semester.

Account Owner: Please complete this form to direct us to pay the college for current charges on your student's account. We must send the payment to the college you listed on your Intent to Enroll.

Account Information:			
Account Number _____	Email Address _____		
Account Owner _____	Social Security Number _____		
Student Beneficiary _____	Social Security Number _____		
Academic Year: <input type="checkbox"/> 06-07 <input type="checkbox"/> 07-08 (Please choose only one.)			
<input type="checkbox"/> Fall Quarter/Semester		<input type="checkbox"/> Spring Quarter/Semester	
<input type="checkbox"/> Winter Quarter/Semester		<input type="checkbox"/> Summer Quarter/Semester	
Distribution Amount and Type:			
<input type="checkbox"/> Tuition and Fees \$ _____ or _____ units Please contact your school to verify the amount due		<input type="checkbox"/> On-campus Room and Board \$ _____ or _____ units (Student must attend school at least half-time.)	
Total Amount Requested \$ _____ or _____ units		Date payment must be received by school: _____ Please verify due date and allow at least two weeks for processing.	
Off-campus housing, books, and other expenses must be paid out-of-pocket. To request reimbursement from GET, please complete the Reimbursement Request Form.			
Payee Information: Payment will be sent directly to the address you provide for the school (usually the Cashier's office).			
School Name		Address	
City	State	Zip Code	
<ul style="list-style-type: none"> I am the designated account owner on this GET account. I authorize the use of my Social Security number for identification purposes during the process of issuing distributions from my GET account. This distribution request is to pay for qualified higher education expenses as defined by Internal Revenue Code Section 529. I understand that I am responsible for determining whether the expenses for which these funds are used are qualified or non-qualified, and for reporting the 10 percent of earnings penalty for non-qualified distributions on my federal tax return. Qualified higher education expenses include the costs of tuition, fees, books, supplies, and equipment required for the enrollment or attendance at an eligible institution. IRS rules on qualified and non-qualified higher education expenses are available at www.irs.gov/pub/irs-pdf/p970.pdf 		<ul style="list-style-type: none"> It is my responsibility to monitor the available units in my GET account as well as the balance owed on my school account and the tuition due dates. I have verified the payment amount due. I understand that charges not covered by GET funds are my responsibility and that, at the discretion of the school, late fees may accrue on past due charges. If the student withdraws from school, non-refundable fees and tuition owed to the school will be paid from GET distributions. Overpayments to schools due to withdrawal or dropped classes will not be returned to your GET account and may have tax consequences when refunded to the student. Requests for distribution may not exceed the balance remaining in the student beneficiary's GET account for that academic year. 	
<i>I have read and understood the above statements and authorize GET to send payment for the above amount to the school.</i>			
Account Owner's Signature		Date	

Send to: Guaranteed Education Tuition, P.O. Box 43450, Olympia, WA 98504-3450 or 360-704-6200 (Fax)

Questions: BenefitsInfo@hecb.wa.gov or 1-800-955-2318